

USMLE STEP 1 PROCEDURAL POLICY

- Students must register (pay and submit CIF) prior to the Clerkship lottery, which occurs in December at the end of Phase 1. If a student is not registered, the student will not participate in the lottery and will be assigned the order of Phase 2 Clerkships based on availability.
- Students cannot start a Clerkship without having taken USMLE Step 1.
- If the student is unable to take Step 1 by the start of the Acute Care and Clinical Transitions (ACCT) Block, the student must:
 - have permission from the Office of Admissions and Student Affairs (OASA).
 - be under the direction of their Director of Academic Advisor (DAA) with regards to a plan for successful completion of the exam prior to the start of the student's first Clerkship.
 - not take the exam on the ACCT curricular days.
- If there are extremely unique and extenuating circumstances which would require the student to delay one Clerkship, this student must:
 - have approval from the OASA and have the schedule coordinated by the OASA.
 - be under the direction of their DAA with regards to a plan for successful completion of the exam prior to the start of the student's first Clerkship.
 - understand that Financial Aid may not be available until a passing score is posted by USMLE.
- A delay of more than 12 weeks after the ACCT will necessitate a delay of graduation.
- If a student is on Leave of Absence following Phase 1, the student must have taken and have taken Step 1 and have a score posted by USMLE PRIOR to the start of the ACCT Block.

Approved by the Curriculum Committee: May 28, 2024