

GRADE APPEAL POLICY

UNMC College of Medicine students desiring to appeal grades and other evaluations of their academic performance, not involving academic dismissal or suspension, shall proceed as follows :

Results of individual assessments (i.e., examination performance, OSCE performance, narrative assessments)

Each step follows the previous if there is not satisfactory resolution for the student:

1. Within two weeks of assessment results being posted, a written appeal should be made to the Block, Clerkship, or Elective Director.
2. Within two weeks of receiving the decision of the Block, Clerkship, or Elective Director, a written appeal should be made to the relevant Phase Director. Their decision is final.

Grades

Phase 1

Each step follows the previous if there is not satisfactory resolution for the student:

1. Within two weeks of the block grade being posted; students submit a written appeal to the Associate Dean for Medical Education. He/she may choose to review the record, meet with the student, and/or act summarily.
2. A written appeal should be submitted to the College of Medicine through the Associate Dean for Student Affairs within two weeks of the decision of the Associate Dean for Medical Education. An Appeal Committee in the College of Medicine will be convened. All of these steps and the appeal process must follow the UNMC Appeals of Academic Evaluations (<https://catalog.unmc.edu/general-information/student-policies-procedures/academic-professional-performance-policies/>) guidelines.

Phase 2/3

Each step follows the previous if there is not satisfactory resolution for the student:

1. Within one month of grade posting, a written appeal should be made to the clerkship or elective director with copies sent to the phase director and department chair. Student Grade Appeal Submission Form (<https://forms.office.com/r/xpvcnNnPFj/>)
2. A written appeal should be made to the relevant phase director within one month of the clerkship or elective director's decision.
3. Within one month of the decision by the Phase Director, a written appeal should be submitted to the College of Medicine through the Associate Dean for Student Affairs. An Appeal Committee in the College of Medicine will be convened. All of these steps and the appeal process must follow the UNMC Appeals of Academic Evaluations (<https://catalog.unmc.edu/general-information/student-policies-procedures/academic-professional-performance-policies/>) guidelines.

Rulings made by the Appeals Committee may be further appealed to the Dean of the College of Medicine within four weeks of the notification of the Committee's decision. The Dean may choose to review records of proceedings and/or interview the student or act summarily. The Dean will

uphold or overturn the Committee's ruling and, in all cases, this decision is final.

Medical Student Performance Evaluation (MSPE)

Senior medical students assist members of the Office of Student Affairs in the drafting of the MSPE and are allowed to suggest edits to the document. Any appeals related to its content following this process should be directed to the Associate Dean of Student Affairs.

Approved by the Curriculum Committee: February 25, 2020

Approved by the Curriculum Committee: March 22, 2022

Approved by the Curriculum Committee: November 28, 2023