# DIVISION OF STUDENT SUCCESS

Philip D. Covington, EdD Associate Vice Chancellor for Student Success Williams Science Hall 3.0.031C studentsuccess@unmc.edu 402-559-4199

The Division of Student Success (https://www.unmc.edu/studentsuccess/) provides a variety of services for both students and academic offices at UNMC. Current units of the division are listed below. Students who are unable to identify the appropriate office to meet their needs, who have general questions, or who have problems/concerns are invited to contact the Division of Student Success.

# **Accessibility Services Center**

The Accessibility Services Center (ASC) collaborates with students, administrators, faculty, and staff to ensure access to reasonable and appropriate student disability accommodations for academic programs and student involvement. ASC offers multiple service modalities to students. This includes office correspondence via email, fax, or telephone, as well as scheduled appointments via Zoom, telephone, or in-person.

# **Center for Healthy Living**

Whether you would like information on memberships (https:// www.unmc.edu/cfhl/membership/), you're looking to join a fitness class (https://www.unmc.edu/cfhl/membership/fitness-classes.html), or you want to get involved with intramural sports (https://www.unmc.edu/cfhl/ intramural/), the staff at the Center for Health Living can assist you on your wellness journey. Various indoor and outdoor intramural leagues are held throughout the year and are divided into fall, winter, spring, and summer seasons. These leagues are open to UNMC and Nebraska Medicine faculty, staff, students, and their families.

### **Central Scheduling Office**

The mission of the Central Scheduling Office (CSO) is to coordinate with UNMC and community partners to optimize the scheduled use of facilities across all UNMC campuses in the promotion of its mission of transforming lives through premier education, innovative research, and extraordinary care.

## **Counseling & Psychological Services**

Counseling and Psychological Services (CAPS) provides support for all students as they pursue their academic and career goals. UNMC students have full access to enhanced and expanded mental wellness services and student support services, which remain confidential and free of charge. Our staff is dedicated to the well-being of students at all levels of education as they pursue their academic and career goals. Counseling and support needs may change over time, and students will continue to have access to mental health and student support throughout their academic journey.

Call **402-559-7276** during regular office hours to speak with our professional staff for crisis support and consultation. **If you are experiencing a life-threatening emergency, call 911 or go to the nearest hospital emergency department.** 

# Office of the University Registrar/Academic Records

The Office of Academic Records is located on the second level of Williams Science Hall. The Academic Records Office includes the areas of registration and records. The office's services include:

- Creating and maintaining permanent records for current and previous students.
- · Processing transcript requests and state licensure forms.
- · Coordinating graduation ceremonies.
- · Evaluating transfer credit and credit by exam.

### Transcripts

Grades posted to a UNMC student transcript may be changed only upon request of the faculty member who is the instructor of record for the course for which the grade was awarded or by order of the appropriate dean upon action of the academic unit's evaluation appeals committee. Only the corrected grade will be shown on the transcript. All dismissals and withdrawals are posted on the transcript along with the date of the action.

### **UNMC Commencement/Graduation**

UNMC awards degrees in May, August and December. Formal ceremonies are held in May (Kearney, Norfolk, Lincoln, Omaha and Scottsbluff) and December (Omaha). Further detail and the UNMC Commencement Policies can be found here (http://catalog.unmc.edu/general-information/student-policies-procedures/commencement-policy/).

# **Office of Academic Success**

The Office of Academic Success seeks to enhance the educational journey of UNMC students and coordinate resources and develop tools to enhance university-wide student learning objectives, retention and student academic performance.

Our office assures that all new UNMC students can effectively fulfill the onboarding requirements necessary to continue their academic journey by providing information and tools designed to maximize the student experience.

## **Office of Financial Aid**

The UNMC Office of Financial Aid website (https://www.unmc.edu/ financialaid/)contains important information regarding financial aid and scholarships.

### Student Life Involvement and Development Office (SLIDO)

The Student Life Involvement and Development Office (SLIDO) supports programs and practices that promote student involvement, foster connection and collaboration, and develop community partnerships. SLIDO develops and implements best practices, programs, and events that foster student engagement and success.

### Summer Health Professions Education Program (SHPEP)

The Summer Health Professions Education Program (SHPEP) is a free summer enrichment program focused on improving access to information and resources for college students interested in the health professions. SHPEP's goal is to strengthen the academic proficiency and career development of students underrepresented in the health professions and prepare them for a successful application and matriculation to health professions schools.

SHPEP at the University of Nebraska Medical Center (UNMC) provides scholars with an interest in Medicine, Dentistry, Nursing, and Public Health with academic enrichment in the basic sciences and math, clinical experiences, career development activities, learning and study skills seminars, and a financial planning workshop.

# Wellness (https://www.unmc.edu/wellness/)

At UNMC and Nebraska Medicine, we care about our colleagues and want them to live healthy, fulfilling lives. It's our responsibility to take care of ourselves and each other, which includes watching for signs of distress. From our on-site fitness facility and counseling programs to professional development and campus events, UNMC encompasses wellness in everything we do.

# **Student Success Directory**

Division of Student Success Williams Science Hall studentsuccess@unmc.edu | ZIP 4250 Phone: 402-559-4199 Fax: 402-559-6796

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Paulo Shila Student Success Systems Specialist paulo.shila@unmc.edu | 402-559-7266 WSH 2.0.020A

Accessibility Services Center (https://www.unmc.edu/student-success/ support-services/accessibility/): 402-554-2872 Student Life Center 2031 Jacque Knedler, MS Director jaknedler@unmc.edu | 521-559-1015 SLC 2039

Lauren Reis Academic Accessibility Counselor Ireis@unmc.edu | 402-559-5553 SLC 2040

Center for Healthy Living (https://www.unmc.edu/cfhl/): 402-559-5254 | ZIP 5530 Student Life Center 2053 Andrea Swett, MS Director andrea.swett@unmc.edu | 402-836-9906

Rick Pruch Administrative Business Associate rpruch@unmc.edu | 402-559-8422

Kristal Cavanaugh Exercise/Fitness Coordinator kcavanaugh@unmc.edu | 4025595253

Scott Stopak

Recreation Program Coordinator sstopak@unmc.edu | 402-559-5093

Misty Harck Office/Customer Service Associate misty.harck@unmc.edu | 402-559-5254

Central Scheduling Office Williams Science Hall 2.0.105 Andrea Swett, MS

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Caty Gendreau Central Scheduling Associate cgendreau@unmc.edu | 402-559-7254

Counseling & Psychological Services (CAPS) (https://www.unmc.edu/ stucouns/): 402-559-7276 Student Life Center 2031 Jeff Knapp, LICSW Associate Director jeknapp@unmc.edu

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### Laura Hood

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Office of Academic Records (https://www.unmc.edu/student-success/ academic-records/): 402-559-2151 | ZIP 4230 Williams Science Hall Brooke Huntsmann, MA University Registrar bhuntsmann@unmc.edu | 402-552-3415

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Lisa Hurley Student Transcript Clerk

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### Office of Financial Aid (https://www.unmc.edu/financialaid/): 402-559-4199 | ZIP 4265 Williams Science Hall Paula Kohles Director, Financial Aid

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### **Patrick Hales**

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### Jaryn Halling

Financial Aid Counselor jhalling@unmc.edu WSH 2.0.020D

### Sara Jones Financial & Military Education Aid Specialist sara.jones@unmc.edu

Jonnisha McCleod Student Financial Wellness Counselor jmccleod@unmc.edu

### Lynn Shriver Scholarship/Loan Coordinator lyshriver@unmc.edu

Student Health A (https://www.unmc.edu/student-success/studenthealth/)dministration (https://www.unmc.edu/student-success/studenthealth/): 402-559-5158 Student Life Center 2010 Cristin Kohlscheen Student Health Program Coordinator cristin.kohlscheen@unmc.edu

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Student Life Involvement and Development Office (SLIDO) (https:// www.unmc.edu/student-success/student-life/slido.html): 402-559-3928 | ZIP 4275 Williams Science Hall Channing Bunch, MBA Director channing.bunch@unmc.edu | 402-559-3928 WSH 2.0.101

### Summer Health Professions Education Program (https://www.unmc.edu/ student-success/prospective-students/pathway-programs/summerhealth-professions-education-program/): 402-559-5932 Williams Science Hall Sonja F. Tutsch-Bryant, PhD SHPEP Program Manager sonja.tutsch@unmc.edu | 402-559-5932 WSH 2.0.102

# Wellness (https://www.unmc.edu/wellness/): 402-552-6002 Steve Wengel, MD

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