

MLS HANDBOOK: PROFESSIONAL BEHAVIOR POLICY

SA 5.0: Professional Behavior Policy

PURPOSE

To describe the policy for dealing with students who do not demonstrate professional behavior.

PROCEDURE

1. Professionalism is always expected in all situations. Course grades require successful completion of all components, as stated in the Professional Behaviors Evaluation, in order to meet minimum requirements for a passing grade (see Policy CU 6.0). This evaluation includes assessment of professional ethics/integrity, dependability/initiative/responsibility, and interpersonal skills/communication.
 2. The MLS student must consistently demonstrate professionalism towards lecturers, instructors, co-workers, fellow students, preceptors and proctors, program officials, and other health care professionals.
 3. Non-professional behavior is demonstrated by being disrespectful and/or disrupting class and will not be tolerated. Disrespectful and disruptive behaviors include, but are not limited to the following:
 - a. Use of cell phones other than in an emergency
 - b. Disruptive and inattentive actions during classroom or other synchronous sessions
 - c. Improper use of computers and all personal devices
 - d. Confrontational discussions/communications
 4. If a student is exhibiting non-professional behavior, she/he will be asked to terminate the inappropriate communication or behavior and/or may be asked to leave the session/clinical area. An instructor will complete the Non-professional Behavior Documentation Form and ask that it be signed or acknowledged by the student. The Non-professional Behavior Form will initiate the instructor's completion of the Professional Behaviors Evaluation. Both forms then become a part of the student's file.
 5. Reports of unprofessional behavior may lead to a rating of "Not Acceptable" on the Professional Behaviors Evaluation, which in turn may lead to probation (see Policy SA 10.0).
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