

# MLS HANDBOOK: GRADING SYSTEM

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## CU 9.0: Grading System

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### PURPOSE

To provide for consistent and fair grading practices in the Medical Laboratory Science Program.

### GRADING SYSTEM

Each course in the Medical Laboratory Science curriculum is graded separately (see Policy CU 3.0 (<https://catalog.unmc.edu/allied-health-professions/medical-laboratory-science-program/mls-handbook-attendance/>)).

The Medical Laboratory Science Program utilizes the UNMC and CAHP grading system. See: <https://catalog.unmc.edu/allied-health-professions/cahppolicies/gradingcredithours/>

1. If a student is unable to complete a course during the registered semester and has successfully completed 50% of the course work, the student may request a grade of 'incomplete' for that semester. If an 'incomplete' is granted and unless an alternate schedule has been approved at the time the 'incomplete' was granted, the student has the subsequent semester to successfully complete the course. If the course is not successfully completed within the next semester timeframe, the grade of 'incomplete' will be changed/documentated on the student's transcript to a failing grade of 'F'.
2. For all courses in which less than 50% of the course work is successfully completed during the registered semester, a failing grade of 'F' will be documented on the student's transcript. The student will be required to re-register for (i.e., re-pay) for these courses to successfully progress in the program.
3. If a student is unable to successfully progress in registered course work due to circumstances, you may formally request a 'Personal Leave of Absence' (LOA) (see MLS Policy SA 3.1 (<https://catalog.unmc.edu/allied-health-professions/medical-laboratory-science-program/mls-handbook-leave-of-absence/>)). You are allowed 12 months of LOA during the time you are enrolled in the UNMC MLS Program. During a LOA, you will not have access to course materials per UNMC policy.

The program director reserves the right to recommend that a student withdraw if health, academic progress, or other factors make it impractical and inadvisable for the student to continue in the program.

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**Return to MLS Handbook (<https://catalog.unmc.edu/allied-health-professions/medical-laboratory-science-program/#handbooktext>)**