

# MLS HANDBOOK: ADMISSIONS POLICY

## AD 2.0: Admissions Policy

### PURPOSE

The Medical Laboratory Science Program shall maintain an admission policy, which ensures that:

1. The most qualified applicants are selected to fill the student positions in the Medical Laboratory Science Program.
2. Admission to the Medical Laboratory Science Program shall not be denied any person based on race, color, ethnicity, national origin, sex, pregnancy, sexual orientation, gender identity, religion, disability, age, genetic information, veteran status, marital status, and/or political affiliation.

### APPLICATION

Each applicant must submit the University of Nebraska Medical Center on-line application form for the Medical Laboratory Science Program. The Admissions Committee shall consider each applicant who has completed the on-line application form by the published deadline(s). A qualified applicant, who submits their application form after the published deadline(s), may be considered for an alternate appointment if a position becomes available. A completed application file requires:

See <https://www.unmc.edu/alliedhealth/academics/programs/mls/admission/apply.html>

Each applicant will be notified of any application materials that have not been received by the College of Allied Health Professions Enrollment and Management and Student Affairs Office.

### STUDENT SELECTION

The most qualified applicants will be selected to fill the positions in the Medical Laboratory Science Program. In the event of equally qualified applicants, preference will be given to the University of Nebraska students and Nebraska residents. The following criteria shall be used for student selection:

See: <https://www.unmc.edu/alliedhealth/academics/programs/mls/admission/index.html> (<https://www.unmc.edu/alliedhealth/academics/programs/mls/admission/>)

The number of acceptance slots is determined by the number of available clinical practicum slots. Applicants are only accepted if there is a clinical slot available for the academic year in which clinical practicums will be completed.

### COLLEGE OR UNIVERSITY REQUIREMENTS

All required courses should be taken for a letter grade unless the student receives specific approval from the Medical Laboratory Science Program Admissions Committee to take a required course Pass/Fail.

### UPDATING THE PREREQUISITES

The Admissions Committee recognizes the significance of the preclinical academic preparation in correlation to the student's successful performance during the clinical year. Therefore, it is essential that the preparation reflect current information. An applicant who has completed the academic prerequisites more than five years previous to admission will be evaluated by the Admissions Committee and Program Director to determine an acceptable means of updating the prerequisites. The applicant may be asked to complete one or more of the following:

1. Successful completion of an advanced level chemistry course such as Biochemistry
2. Successful completion of an acceptable course in Microbiology and Immunology
3. Current work experience in the field(s) of Biochemistry, Microbiology, Molecular Diagnostics or Immunology acceptable to the Admissions Committee

### FOREIGN APPLICANT REQUIREMENTS

1. All students who took courses required for admission into the UNMC MLS Program, or who obtained a Certificate or Degree from a foreign institution, must have the transcript evaluated by a Board of Certification-approved evaluation organization available from the ASCP website ([www.ascp.org](http://www.ascp.org)) and meet CAHP's foreign transcript evaluation requirements. See: <https://www.unmc.edu/alliedhealth/academics/non-us-coursework.html>
2. All students whose native language is not English must meet CAHP's and the MLS Program's English proficiency requirements. See: <https://www.unmc.edu/alliedhealth/academics/non-us-coursework.html>

### NOTIFICATION OF SELECTION

The Admissions Committee will review completed applications. They will then make one of the following recommendations to the Combined Program Committee on each applicant:

1. ACCEPTANCE to the incoming class
2. WAIT LIST to be considered should a position become available
3. HOLD for current grades/updated transcripts
4. NOT SELECTED for admission into the Program

The UNMC CAHP EMSA Office shall notify each applicant via letter of the status of their application.

Applicants receiving acceptance letters must 'Accept' or 'Decline' their position by completing the online 'MLS Offer of Acceptance Form' by the indicated due date. As part of this online acceptance form, applicants must indicate they have read and understand the program Technical Standards. A deposit is not required to hold their acceptance spot.

Any applicant who declines their position must reapply if they desire to be considered for admission to succeeding classes. No positions will be held/reserved in future classes

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