

MLS HANDBOOK: ADMISSIONS DEFERRAL POLICY

SA 2.2: Admissions Deferral Policy

PURPOSE

To identify the process for incoming students requesting to defer admission into the MLS Program.

PROCEDURE

The MLS Program will consider requests for a deferral of admission for students with unforeseen or extraordinary extenuating circumstances. Requests for deferral may only be made by applicants who have been offered admission to the program and will have completed the prerequisites for admission prior to the start of the MLS Program's academic year. Applicants with an alternate status will not be considered for deferral.

All deferral requests will be considered on a case-by-case basis. The MLS Admission's Committee will review all requests and make a recommendation to the MLS Program Director for final approval or denial.

Deferral requests must be received in writing by March 20 of the year of planned entry. Students who are granted a deferral may enter the program without reapplication in the year following the academic year for which they were initially offered admission. Students who defer admission must confirm, in writing, their intent to matriculate by no later than December 1 of the year prior to when they will enter the program.

Under no circumstances will deferrals be granted for more than one academic year. Only one deferral will be allowed. Students who are granted a deferral but are unable to matriculate the following year must seek re-admission to the program through the standard admissions process.