

# STUDENT EMERGENCY FUNDS

## Student Emergency Funds

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### Policy Scope

The UNMC College of Allied Health Professions (CAHP) will make available on an annual basis a Student Emergency Fund as a mechanism to support currently enrolled CAHP students during an unexpected budgetary crisis that threatens their ability to progress in their plan of study.

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### Policy Definitions

CAHP Financial Support Committee (FSC) – The committee is responsible for identifying an appropriate University of Nebraska Foundation scholarship and approving all awards.

Unexpected Budgetary Crisis – Applications for Student Emergency Funding will be considered for events that are beyond a student's control and require immediate resolution to ensure a student's uninterrupted progression in their plan of study. Examples are but are not limited to: unanticipated delays in external loan or scholarship disbursements; car repairs, when a private automobile is the only reasonable way a student can attend classes or clinical assignments; loss of housing or food insecurity.

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### Policy Statements

The purpose of this policy is to establish guidelines and procedures for awarding Student Emergency Funds. Student Emergency Funds are a mechanism to support currently enrolled College of Allied Health Professions (CAHP) students during an unexpected budgetary crisis that threatens their ability to progress in their plan of study.

The CAHP Financial Support Committee (FSC) has oversight of this policy. The annual fund budget and individual award limits may be adjusted or suspended from one academic year to the next. In compliance with UNMC confidentiality policies the Financial Support Committee may not share information about applications for or awards of emergency financial support. However, applicants at their choosing may discuss their emergency with a faculty advisor or program director. Applications will not be considered in lieu of other forms of support unless those options have been fully exhausted or for expenses that are a matter of convenience rather than necessity.

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### Procedures

#### *Applying for Funds*

Students must complete the Student Emergency Fund application via Microsoft Form online (<https://forms.office.com/r/v3tBw7XZKK>) and submit it to the Financial Support Committee for review. Within two business days, at least three members of the Financial Support Committee FSC will review the application and recommend it to the

Financial Support Committee Chair for final approval. The FSC Chair or their designee will notify the student of the committee's decision.

#### *Ongoing Review*

This policy will be reviewed and approved annually by the members of the CAHP Financial Support Committee FSC and is subject to change based solely on the discretion of the committee. The annual fund budget and individual award limits may be adjusted or suspended by the FSC with the approval of a simple majority of that committee's membership, based on the review of policy utilization and available sources of emergency funding.

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**Effective Date:** 8/13/2022

**Revised Date:** *Planned for August 2023*

**Policy Process Applied:** Standard

**Policy Review Cycle:** One-Year

**Responsible Administrator:** CAHP Dean for Business & Finance

**Responsible Office:** CAHP Office for Business Affairs

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