

ADMITTED STUDENT COMPLIANCE

Admitted Student Compliance

Policy Scope

Upon acceptance to a College of Allied Health Professions (CAHP) program, all admitted students must complete several steps prior to enrollment and registration in the College of Allied Health Professions. CAHP

Policy Statement

Compliance & Safety Training

The University of Nebraska Medical Center (UNMC) is committed to complying with mandatory state and federal regulations. Students are expected to complete all compliance training prior to each deadline. Compliance modules include various safety-related topics, and students are responsible for adhering to all UNMC Safety & Security Policies (<https://catalog.unmc.edu/general-information/>). Safety-related topics include, but are not limited to:

- General Safety
- Emergency Preparedness
- Radiation Safety
- Hazardous Materials
- Biohazardous Waste
- Universal Waste
- Infection Control
- Utility Management
- Medical Equipment
- Incident Reporting

For more information, refer to the *UNMC Student Policies and Procedures, Compliance Training* section along with the Compliance Program (<https://www.unmc.edu/student-success/academic-records/ferpa.html>) page. Compliance training requirements for admitted students are also outlined in the CAHP New Student Orientation course. For questions regarding compliance training, contact CAHP Enrollment Management & Student Affairs (cahpadmissions@unmc.edu).

Student Background Checks and Drug Screening

All accepted students must undergo a background check. Healthcare facilities where students complete their clinical experiences require the background checks and may also require drug screening. Specific procedural details will be provided to students in the CAHP New Student Orientation Course. For questions regarding background checks and drug screening, refer to the CAHP Background Check Policy (<https://catalog.unmc.edu/general-information/student-policies-procedures/background-check-policy/#:~:text=UNMC%20requires%20background%20checks%20on,not%20be%20admitted%20or%20progressed>) or

contact CAHP Enrollment Management & Student Affairs (<http://www.unmc.edu/alliedhealth/about/contact.html>).

Infectious Diseases Reporting Requirements

All students must read, understand, and comply with the “AIDS, HIV, and Other Bloodborne Pathogens Policy (<https://catalog.unmc.edu/general-information/student-policies-procedures/aids-hiv-other-bloodbourne/>),” as outlined in the UNMC Student Handbook.

Student Immunizations

All students must read, understand, and comply with the “Immunizations Policy, (<https://catalog.unmc.edu/general-information/student-policies-procedures/immunization-policy/>)” as outlined in the UNMC Student Handbook (<http://www.unmc.edu/alliedhealth/about/contact.html>).

Identification Cards

To ensure a safe and secure workplace and learning environment, all faculty, staff, house officers, students and volunteers are required to wear a photo identification card. Students should refer to the “Identification Card Policy (<https://catalog.unmc.edu/general-information/student-policies-procedures/id-card/#:~:text=To%20ensure%20a%20safe%20and,promotes%20a%20positive%20public%20image>),” as outlined in the UNMC Student Handbook. Information on obtaining an ID badge is also outlined in the CAHP New Student Orientation course.

Inclement Weather Policy

All students must read, understand, and comply with the CAHP Inclement Weather Policy (<https://www.unmc.edu/cahphandbook/images/a/a3/Cahp-inclement-weather-policy-2020.pdf>).

Parking

Parking is available to all UNMC students by purchasing a parking permit. For details on purchasing a permit, see the Parking (<https://catalog.unmc.edu/general-information/campus-services/parking/>) section under Campus Services in the UNMC Student Handbook (<http://catalog.unmc.edu/general-information/>). Instructions for purchasing a parking permit are also outlined in the CAHP New Student Orientation course.

Family Educational Rights and Privacy Act (FERPA)

In accordance with Federal law as established in 1974 by the Family Educational Rights and Privacy Act (FERPA), the University of Nebraska Medical Center UNMC maintains the confidentiality of student education records and allows students to inspect and review information in their educational records. For details, visit the UNMC Student Success website (<https://www.unmc.edu/student-success/academic-records/ferpa.html>).

Orientation

In an effort to prepare admitted students for their programs of study in the College of Allied Health Professions CAHP, students are asked to

navigate through the CAHP New Student Orientation web pages. (<https://www.unmc.edu/student-success/academic-success/onboarding/>)
For questions regarding CAHP New Student Orientation contact CAHP Enrollment Management & Student Affairs. (<https://www.unmc.edu/alliedhealth/faculty/ems.html>)

Registration

All CAHP students register for courses on a semester basis online in PeopleSoft, the student information system. CAHP Enrollment Management & Student Affairs sends out information on registration to all students prior to each registration period. See the Academic Calendar link under the General Information (<https://catalog.unmc.edu/general-information/student-policies-procedures/compliance-training/>) tab of the UNMC Handbook or specific dates, including Add/Drop dates. For questions regarding the registration process, contact CAHP Enrollment Management & Student Affairs (<https://catalog.unmc.edu/general-information/student-policies-procedures/id-card/>).

For additional information on registration, including auditing courses and adding or dropping courses, see the *UNMC Catalog*.

Student Holds: A hold will be placed on a student's record, including previous students and graduates, who have outstanding obligations. Such obligations include delinquencies in tuition and fees; failure to meet student loan repayment schedules; failure to return Medical Center supplies, materials, and equipment; failure to complete pre-enrollment requirements (as outlined in the New Student Orientation course); unresolved parking tickets and fines, library fines, and other similar obligations to the Medical Center or other University of Nebraska campuses.

The placement and release of a hold on a student, previous student or graduate will be the responsibility of the office/unit to which the obligation is outstanding. Upon placement of a hold, the individual will be denied readmission, transcripts, and registration for subsequent terms; will have diplomas and grade reports withheld; will not have attendance verification for leans processed; and may be disenrolled from current courses.

Effective Date: 2022-2023 Academic Year

Revised Date:

Policy Process Applied: Standard

Policy Review Cycle: Three-Year

Responsible Administrator: CAHP Dean for Student Affairs

Responsible Office: CAHP Office of Enrollment Management & Student Affairs

Policy Contact: Amber Donnelly, addonnelly@unmc.edu (<https://www.unmc.edu/alliedhealth/currentstudents/orientation/>)