ACADEMIC ADVISING

Assigning an Academic Advisor

Certificate Programs

Each student will be assigned an academic advisor upon admission. It is the responsibility of the student to contact the advisor concerning the plan of study and academic progression.

MPH Program

Each student will be assigned an academic advisor upon admission based on their program, concentration, and interest of study. It is the responsibility of the student to contact the advisor concerning the plan of study and academic progression.

Academic Advisor Contract

In support of our efforts to constantly improve and clarify the student and advisor relationship, the College of Public Health has created an Advising Contract for Faculty and Students in the Master of Public Health Program. This contract serves to establish the roles and expectations for each party. It is recommended that you and your advisor go over the contract in your first meeting, and that each of you sign the document to signify that you understand your obligations.

Changing Academic Advisor

If students feel the need to change their academic advisor, they must first request release from their current advisor in writing and receive permission from that advisor. The student must then identify and request permission from the advisor to whom they wish to transfer. Finally, it is the student’s responsibility to inform the Office of Educational Services of any advisor change.