STUDENT POLICIES

Academic Policies and Procedures

The policies and procedures listed below apply to College of Nursing students in the Undergraduate, Professional (MSN, PMC, and DNP) and Graduate (PhD) programs. In addition to these policies, the College of Nursing has policies that cover the areas of our mission, vision, philosophy and framework; our administration and organization; our faculty; and our facilities and resources. For more information, see our web site for all policies at https://wiki.unmc.edu/index.php/College_of_Nursing.

Student Policies

Undergraduate, Professional and PhD Students

Attendance 5.1.2 (http://catalog.unmc.edu/nursing/student-policies/attendance-policy)
Student Responsibility to Provide Information Policy 5.1.3 (http://catalog.unmc.edu/nursing/student-policies/Student-Responsibility-to-Provide-Information-Policy)
Emotional Health Policy and Guidelines 5.1.4 (http://catalog.unmc.edu/nursing/student-policies/emotional-health-policy-and-guidelines)
Plan of Study Requirements for Undergraduate Nursing Students Policy 5.1.6 (http://catalog.unmc.edu/nursing/student-policies/plan-of-study-requirements-for-undergraduate-nursing-students-policy)
Course Enrollment 5.1.7 (http://catalog.unmc.edu/nursing/student-policies/course-enrollment)
Evaluation of the Courses 5.1.8 (http://catalog.unmc.edu/nursing/student-policies/evaluation-of-the-courses)
Undergraduate Grade of Incomplete Policy 5.1.9 (http://catalog.unmc.edu/nursing/student-policies/undergraduate-grade-of-incomplete-policy)
International Nursing Student Exchange 5.1.10 (http://catalog.unmc.edu/nursing/student-policies/international-nursing-student-exchange)
Proctors for Remote Students 5.1.11 (http://catalog.unmc.edu/nursing/student-policies/proctors-for-remote-students)
Access to Student Emergency Assistance/Educational/Development Funds 5.1.12 (http://catalog.unmc.edu/nursing/student-policies/access-to-student-emergency-assistance-educational-development-funds)
Background Checks Disclosure Statements Policy 5.1.13 (http://catalog.unmc.edu/nursing/student-policies/background-checks-disclosure-statements-policy)

Undergraduate Students

Technical Standards for Undergraduate Program Policy 5.2.1 (http://catalog.unmc.edu/nursing/student-policies/technical-standards-for-undergraduate-program-policy)
Medication Math Competency Requirements Procedure 5.2.2 (http://catalog.unmc.edu/nursing/student-policies/medication-math-competency-requirements-procedure)
Undergraduate Admission Requirements Policy 5.2.3 (http://catalog.unmc.edu/nursing/student-policies/undergraduate-admission-requirements-policy)
English as a Second Language - Undergraduate Students 5.2.5 (http://catalog.unmc.edu/nursing/student-policies/english-as-a-second-language-undergraduate-students)
Awarding of Credit by Examination for Non-Nursing Courses Policy 5.2.6 (http://catalog.unmc.edu/nursing/student-policies/awarding-of-credit-by-examination-for-non-nursing-courses-policy)
Advanced Placement Policy 5.2.7 (http://catalog.unmc.edu/nursing/student-policies/advanced-placement-policy)
Undergraduate Transfer Credit Policy 5.2.8 (http://catalog.unmc.edu/nursing/student-policies/undergraduate-transfer-credit-policy)
Auditing of Courses 5.2.9 (http://catalog.unmc.edu/nursing/student-policies/auditing-of-courses)
Undergraduate Unclassified Student Policy 5.2.10 (http://catalog.unmc.edu/nursing/student-policies/undergraduate-unclassified-student-policy)
Undergraduate Guaranteed Admission to the BSN Program Policy 5.2.11 (http://catalog.unmc.edu/nursing/student-policies/undergraduate-guaranteed-admission-to-the-bsn-program-requirements-policy)
Student Clinical Attire 5.2.12 (http://catalog.unmc.edu/nursing/student-policies/student-clinical-attire)
Enrollment in Course by Permission of Instructor 5.2.13 (http://catalog.unmc.edu/nursing/student-policies/enrollment-in-course-by-permission-of-instructor)
Undergraduate Scholarship Awards Policy 5.2.14 (http://catalog.unmc.edu/nursing/student-policies/undergraduate-scholarship-awards-policy)
Evaluation of Undergraduate Students 5.2.15 (http://catalog.unmc.edu/nursing/student-policies/evaluation-of-undergraduate-students)
Undergraduate Grading System 5.2.16 (http://catalog.unmc.edu/nursing/student-policies/undergraduate-grading-system)
Undergraduate Progression Policy 5.2.18 (http://catalog.unmc.edu/nursing/student-policies/undergraduate-progression-policy)
Undergraduate Student Grade Appeal 5.2.19 (http://catalog.unmc.edu/nursing/student-policies/undergraduate-student-grade-appeal)
Undergraduate Student Disciplinary Appeal 5.2.20 (http://catalog.unmc.edu/nursing/student-policies/undergraduate-student-disciplinary-appeal)
Makeup of Clinical Laboratory 5.2.21 (http://catalog.unmc.edu/nursing/student-policies/makeup-of-clinical-laboratory)
Undergraduate Academic Probation, Dismissal, Withdrawal Policy 5.2.23 (http://catalog.unmc.edu/nursing/student-policies/undergraduate-academic-probation-dismissal-withdrawal-policy)
Undergraduate Readmission/Reinstatement Policy 5.2.28 (http://catalog.unmc.edu/nursing/student-policies/undergraduate-readmission-reinstatement-policy)
Transfer of Campus 5.2.29 (http://catalog.unmc.edu/nursing/student-policies/transfer-of-campus-policy)
Dean's List Policy 5.2.30 (http://catalog.unmc.edu/nursing/student-policies/deans-list-policy)
Requirements for Undergraduate Graduation 5.2.31 (http://catalog.unmc.edu/nursing/student-policies/requirements-for-undergraduate-graduation)
Recognition for Outstanding Academic Achievement and Graduation with Honors Policy 5.2.35 (http://catalog.unmc.edu/nursing/student-policies/recognition-for-outstanding-undergraduate-academic-achievement-and-graduation-with-honors-policy)
Undergraduate Professional Performance 5.2.36 (http://catalog.unmc.edu/nursing/student-policies/undergraduate-professional-performance)
Undergraduate Simulation Hours 5.2.37 (http://catalog.unmc.edu/nursing/student-policies/undergraduate-simulation-hours)
Undergraduate Testing 5.2.38 (http://catalog.unmc.edu/nursing/student-policies/undergraduate-testing)

Professional Students

Technical Standards for Graduate Program 5.3.1 (http://catalog.unmc.edu/nursing/student-policies/technical-standards-for-professional-graduate-nursing-program)
Professional Graduate Student Classifications 5.3.2
Admission Policies for Master's Degree 5.3.3
Admission Policies for Doctor of Nursing Practice Degree Programs 5.3.4
Professional Graduate Grading System 5.3.6
Leave of Absence and Deferral of Admission for Professional Nursing Graduate Students 5.3.7
Change of Specialty or Degree for Professional Graduate Nursing Students 5.3.8
Transfer of Professional Graduate Courses 5.3.9
Evaluation of Professional Graduate Student Progression to Graduation 5.3.11
Professional Graduate Nursing Student Program Appeal and Grievance Policy 5.3.12
Compliance with Graduate Program Requirements 5.3.18
Graduate Student Admission Policies - PhD Program 5.4.1
Compliance with Graduate Program Requirements - PhD Program 5.4.2
Graduate Grading System - PhD Program 5.4.3
Leave of Absence and Deferral of Admission for PhD in Nursing Graduate Students 5.4.4
Technical Standards for PhD in Nursing Program 5.4.5
Student Classifications 5.4.6
PhD Progression Policy 5.4.7
Guidelines for Handling Student Appeals of Academic Evaluations
Procedural Flow Sheet Appendix N
Procedures for Graduate and Professional Graduate Scholarship and Awards Appendix Q
Professional Graduate Nursing Program Appeals and Grievance Procedure Appendix W
Proctoring Process for Remote Students Appendix V
Course Numbering
Undergraduate courses: 200-499
Masters courses: 600-699
PhD courses: 800-999
College of Nursing Grading System
Percentage System
The percentage system used to award grades for all programs within the College of Nursing is the following:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Quality Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>98.00</td>
</tr>
<tr>
<td>A</td>
<td>93.00</td>
</tr>
<tr>
<td>A-</td>
<td>90.00</td>
</tr>
<tr>
<td>B+</td>
<td>88.89</td>
</tr>
<tr>
<td>B</td>
<td>83.87</td>
</tr>
<tr>
<td>B-</td>
<td>80.82</td>
</tr>
<tr>
<td>C+</td>
<td>78.79</td>
</tr>
<tr>
<td>C</td>
<td>73.77</td>
</tr>
<tr>
<td>C-</td>
<td>70.72</td>
</tr>
<tr>
<td>D+</td>
<td>68.69</td>
</tr>
<tr>
<td>D</td>
<td>63.67</td>
</tr>
<tr>
<td>D-</td>
<td>60.62</td>
</tr>
<tr>
<td>F</td>
<td>below 60</td>
</tr>
</tbody>
</table>

Quality points are calculated according to the following system:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Quality Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+ &amp; A</td>
<td>4.0</td>
</tr>
<tr>
<td>A</td>
<td>3.67</td>
</tr>
<tr>
<td>A-</td>
<td>3.33</td>
</tr>
<tr>
<td>B+</td>
<td>3.00</td>
</tr>
<tr>
<td>B</td>
<td>2.67</td>
</tr>
<tr>
<td>C+</td>
<td>2.33</td>
</tr>
<tr>
<td>C</td>
<td>2.00</td>
</tr>
<tr>
<td>C-</td>
<td>1.67</td>
</tr>
<tr>
<td>D+</td>
<td>1.33</td>
</tr>
<tr>
<td>D</td>
<td>1.00</td>
</tr>
<tr>
<td>D-</td>
<td>0.67</td>
</tr>
<tr>
<td>F</td>
<td>0.00</td>
</tr>
</tbody>
</table>

Access to Student Records
In accordance with federal law as established in 1974 by the Family Educational Rights and Privacy Act (FERPA), the University of Nebraska Medical Center maintains the confidentiality of student records and allows students to inspect and review information in their educational records at the University of Nebraska Medical Center. The UNMC policy statement concerning student records may be found in the current