

ACCESS TO STUDENT EMERGENCY ASSISTANCE/ EDUCATIONAL/DEVELOPMENT FUNDS

UNIVERSITY OF NEBRASKA MEDICAL CENTER COLLEGE OF NURSING

**Access to Student Emergency
Assistance/Educational/
Development Funds** Subsection: 5.1.12

Section 5.0 - Student Policies Originating Date: April 2002
Responsible Reviewing Agency: Revised: February 2008
Executive Council Revised: April 2016
 Revised: October 2023

The Office of the Dean will:

- review availability of funds and determine equitable amount of funding distribution
- notify the student and the approver of the decision
- process a request for funds to be awarded through UNMC office of financial aid
- prepare annual reports of types of assistance provided to be shared with donors as requested

Purpose

The generosity of donors provides limited funds designated for student emergencies.

Scope

This policy applies to all students.

Policy

Criteria and process for access to limited funds designated for student emergencies are provided below.

Criteria for Student Emergency Assistance Need

- Severe emergency circumstances and severe potential consequences.
- Problem appears short term and not an on-going issue.
- All potential sources of funding are exhausted and limited social support.
- Student is in good standing in the college.

Request and Approval Process

As the need is made known to a faculty, associate/assistant dean or Student Services personnel, the student will be advised to submit to Student Services a request including:

- full name
- current mailing address
- purpose of the assistance
- amount requested
- original student signature

The written request will be submitted to the division assistant dean or Associate Dean for Academic Programs who will review the request against the above criteria and provide a recommendation to the office of the dean or Director of Administration and Operations. The recommendation will include the amount and any conditions of the award.