

# PERSONAL CHECK INSUFFICIENT FUNDS POLICY

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## Policy Scope

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This policy applies to all UNMC students.

## Policy Statement

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If a personal check is returned to the University due to insufficient funds, the individual will be notified via email to their UNMC student account. The email notification will contain the outstanding balance and any fees or penalties per student policies, including a returned check charge. The student's account will be placed on hold until the balance is paid in full. UNMC reserves the right to refuse checks for future payments, should the above situation arise.

**Effective Date:** July 24, 1982

**Revised Date:** 10/09/2023

**Policy Process Applied:** Standard

**Policy Review Cycle:** Three Years

**Responsible University Administrator(s):** Michael Hrcirik  
(mhrncirik@unmc.edu), Controller

**Responsible University Office(s):** Student Accounts Office

**Policy Contact:** Michaela Grube (mgrube@unmc.edu), Manager, Student Accounts